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**SKILLS**  
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# Course Curriculum



## Advance Skills in Corporate Governance

### Course Description:

**This certificate course is jointly organized by IBER of United International University & Chartered Skills. The program will be held of United International University (UIU) Campus.**

If you are a business owner, entrepreneur, corporate executive, or director you will need to have knowledge in corporate governance to do your job properly and give yourself the best chance of success:

- Company Affairs
- Corporate Governance
- Secretarial Practice
- How to run a sustainable business
- Risk management
- Company structure
- Company Law
- Securities Laws
- Stakeholder engagement
- Regulatory Affairs
- Regulatory Work Procedure

These are essential topics and these topics are covered in this course from basic to advanced levels with the right amount of detail.

We also cover more specific areas such as how a board meeting works, the composition and roles of the senior management level, practical tips for getting in the board, how committee function, and how you can use these to further your career.

That's why you should take this course! Everything you need is covered here with clear explanations, and case studies to help you on your way. We've also used animation and explainer videos to make things more fun and easier to understand! Everything is all based on own real-life personal experiences so that you may get a practice experience, not just theory. And we ensure you will find this course both enjoyable and beneficial for you!

### Course Requirements:

- Minimum HSC Complete

### Required Documents

- HSC Certificate & Marksheet
- NID Copy
- 2 Copy passport size photo

### Course outline:

<b>1. ASCG101: Company Affairs &amp; Secretarial Practice</b>
<b>2. ASCG102: Corporate Governance &amp; Company Law</b>
<b>3. ASCG103: Securities Laws &amp; Regulatory Affairs</b>

### What you'll learn:

- About corporate governance and company matters from the basics to advanced
- About culture and ethics within an organization
- Environmental, social, and governance issues (ESG)
- How to make an impact in the corporate world and how to boost your career
- How boards and board committees work
- All about risk and risk management

### Who this course is for:

- Corporate Affairs Department, Employee or Consultant

- Business and corporate executives
- Those who need to understand how corporate governance works
- Risk and compliance professionals
- Company share department
- Directors and aspiring directors, non-executive directors
- Become a Business Consultant and corporate affairs professional
- Entrepreneurs and job seekers
- VCs, start-ups, SMEs, and enterprise organizations
- Anyone looking to accelerate their career

# CONTACT US



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